



Disability Advisory Committee Meeting Minutes Notes/Action Items

Tuesday, May 21, 2019
Time: 1:00 P.M. – 2:00 P.M.
Location: Conference Room 555
Sponsor: Dean Lan

Team Members in Attendance: Melinda Coy, Carlos Arce, Amanda Ohman, Martina Cruz-Rivas

Absent Members: Anthony Scott

Time	Topic/Discussions	Notes	Action Items
1:00 - 1:05	Welcome/ Introductions Melinda Coy, Chair	Melinda welcomed everyone to the meeting. She welcomed Dean Lan who replaced Nicole Placencia as the Committee's Sponsor.	
1:05 - 1:10	Review and Approve April 23, 2019 Meeting Minutes	Martina motioned to approve minutes; Melinda seconded. A vote was taken. The minutes were approved.	
1:10 - 1:25	Resources for SharePoint	Martina distributed the list of resources she compiled for the Committee. Melinda thanked Martina for the work. The members discussed the list and how the resources were focused on invisible disabilities and the purpose of the list was to give employees resources as well as destigmatize disabilities. Melinda motioned to approve the list; Amanda seconded. A vote was taken. The list was	Martina will post the information on SharePoint. Melinda will send out an email from DAC about the resources.

		approved to be posted on SharePoint for HCD employees.	
1:25 – 2:45	Mental Health Education and Training Activities Planning	<p>Melinda shared that the Department of Rehabilitation training is called Windmills Training. The training covers the topic of working with individuals with hidden disabilities. Danielle Hackworth is the business engagement consultant for the training.</p> <p>The members discussed when to give the training and how to inform the employees of the training.</p> <p>The members also discussed the service dogs training and person first language training.</p>	Melinda/Dean will talk to Executive Staff about the training.
1:45 – 1:50	Statewide Disability Advisory Council Report	The Council will meet on Thursday, May 23, 2019.	
1:50 – 1:55	Public Comment	<p>Dean shared information about Association of California State Employees with Disabilities (ACSED) training conference in the fall. DAC members have the first option.</p> <p>The members discussed recruiting new members. The Vice-Chair position is vacant. A process needs to be put in place. This will be added to the agenda for the next DAC meeting.</p>	Amanda will add Recruitment and Membership to the agenda for the June 18, 2019 DAC meeting.
2:00	Adjourn - Next Meeting:	June 18, 2019, 1:00 pm	